

Scoil Mhuire Howth Primary School 18080A
Child Safeguarding and Risk Assessment September 2021

In accordance with the Children First Act 2015, Section 11, and with the requirement of the Child Protection Procedures for Primary and Post Primary School 2017, Chapter 8, the following is the Written Risk Assessment of Scoil Mhuire, 18080A.

It should be noted that 'risk' in the context of this risk assessment is the 'risk of harm' as defined in the Children First Act 2015 and is not general health and safety risk. The definition of 'harm' is set out in Child Protection Procedures for Primary and Post Primary School 2017 Chapter 4.

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address the risks identified in this assessment
(1) Information and Training			
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly Procedures not followed correctly	The Child Protection Procedures for Primary and Post Primary School 2017 are made available to all school personnel and discussed Child Safeguarding Statement & DES procedures made available to all staff DLP& DDLP attended C.P. training All Staff have completed Tusla training module & any online training offered by PDST New staff are required to complete Tusla online training course as part of the offer of position. BOM to maintain records of staff and board training Board of Management members encouraged to avail of relevant training

Curricular provision in respect of SPHE, RSE, Stay Safe	Med	Programme(s) not being taught	School implements these programmes Monitoring of implementation via cuntas miosuil & whole school plan. Staff encouraged to avail of CPD/training in relevant areas
(2) Teaching and School Premises			
Attendance	med		attendance policy
Daily arrival and dismissal of pupils	Med	Harm not being recognised by school personnel Harm from other pupils, unknown adults in the school entrance, immediate environment/ school grounds area	Reception/Assembly/Dismissal policy Supervision policy to ensure appropriate supervision of children on arrival and dismissal Traffic management procedures Health/Safety policy procedure in place for children who are late to school. procedure collecting children during school hours.
Recreation breaks for pupils & movement breaks for pupils	Med	Harm in the school by another child Harm not being reported by school personnel	Health/Safety policy Supervision policy to ensure appropriate supervision of children during breaks Staggered times for use of playground Adequate staffing Code of Behaviour/Conduct/Discipline Anti bullying policy Flight risk procedure Yard Supervision Rota
Classroom teaching & supervision	Low	Harm in the school by a member of school personnel	Child Safeguarding Statement and DES procedures made available to all staff

			<p>School personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017</p> <p>Flight risk procedure.</p> <p>Adequate staffing</p> <p>Glass in door of most classrooms to allow other staff to look in and view staff and pupil activities (If a decision has been made by the class teacher to cover part of the window, this action must be explained/ justified by a separate risk assessment, showing all other strategies that were used first).</p> <p>For classrooms that do not have a glass panel on door, staff are aware that other staff members can/ will enter the room at any time</p> <p>Code of behaviour</p> <p>Anti-bullying policy</p> <p>Health and Safety Statement and Policy</p>
One to one teaching/ one to one activities	Med	Harm in one-to-one teaching/coaching situation	<p>School has procedures in place for one to one teaching</p> <p>Open structure within the snug area and/or glass in door</p> <p>Easy access to room by other members of staff</p> <p>Teacher or other staff member to be informed/ aware that a child is having a 1:1 session</p>
Use of toilet/ shower areas in school building	High	Inappropriate behaviour Harm to pupil	<p>Code of behaviour policy</p> <p>Supervision policy</p> <p>Anti bullying policy</p> <p>Classroom and yard toilet procedures</p> <p>See also SEN section</p> <p>Child Safeguarding Statement and Policy</p> <p>2 SNAs to be involved in intimate care of pupils</p>

			Students from other colleges/ schools and volunteers not to be involved in showering or toileting programmes, alone.
Use of external personnel to supplement curriculum	Low	Harm in the school by volunteer or visitor to the school	Vetting procedures Teacher(s) present with external personnel
Administration of First Aid/Medicines	Low	Harm in the school by a member of school personnel	First Aid procedures information pack for visiting teachers Administration of Medicines policy First Aid Training for all SNAs and some teachers All injuries to the head are reported to parents/ guardians All to be aware of those students in their care who are allergic to certain preparations and/or types of plaster Health and Safety Statement Health and safety Officer appointed in school All classroom staff to be aware of medication protocols for the pupils in their classes
(2) List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
School Outings School Tours involving overnight stays	Med	Harm by a member of school personnel. Harm by Member of staff of <u>another</u> organisation or other persons while pupil(s) participate in out of school activities	Vetting procedures School Tours Policy First aid procedure Flight risk procedure Administration of medicines policy. Code of behaviour policy ** clarification required with regard to parents assistance ** Staffing ratio planned in advance to ensure appropriate level of supervision Parents to sign permission slips for all school outings

Use of external personnel to support sports and other extra-curricular activities	Med	Harm due to inadequate supervision of pupils	Vetting procedures *** clarification required with regard to parents giving lifts ***** Teacher(s) in attendance Ensuring vetting of coach by relevant centre/affiliate body
After school use of school premises by other organisations	High	Harm due to inadequate supervision of children	Vetting procedures Child Safeguarding Statement and DES procedures made available to all staff Collection and drop off procedures.
(3) Special Educational Needs	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Care of children with special educational needs, including intimate care needs	High	harm to child by school personnel	SEN Policy Intimate Care procedures Flight risk procedure anti bullying policy Other staff to be made aware that the staff member is toileting a pupil 2 SNAs required when intimate care is involved during the toileting process All understand that another staff member may discreetly check on staff and pupil for child protection/ safety reasons
(4) Behaviour Management	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Management of challenging behaviour amongst pupils	High	Harm due to non conformity of the schools code of behaviour.	Code of Behaviour Code of Discipline Supervision Policy Flight risk procedure Anti- bullying policy

			<p>Child protection policy</p> <p>Health & Safety Statement and Policy</p> <p>School can refer pupils to NEPS regarding cause and management of behaviours that challenge</p> <p>School can avail of supports from NCSE re challenging behaviour of pupils</p>
Prevention of and dealing with bullying amongst pupils	Med	<p>Harm in the school by another child</p> <p>Harm in the school to another child</p>	<p>Anti Bullying Policy</p> <p>SPHE Policy</p> <p>Child Safeguarding Statement and Policy</p> <p>Code of Behaviour</p> <p>Wellbeing procedure</p>
Application of sanctions under the school's Code of Behaviour, Conduct and Discipline	Low	<p>Harm due to non conformity to Code of Behaviour, Conduct & Discipline</p>	<p>Code of Behaviour, Conduct and Discipline</p> <p>Anti Bullying policy</p>
(5) Information and Communications Technology (ICT)	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Use of ICT by pupils in school	High	<p>Harm caused by children inappropriately accessing/using computers, social media, phones and other devices while at school +</p> <p>Harm caused by members of school personnel communicating with pupil(s) in an inappropriate manner via social media/texting, digital devices etc.</p>	<p>Internet Acceptable Use policy (ICT)</p> <p>Mobile phone policy</p> <p>Anti Bullying policy</p> <p>Code of Behaviour, Conduct, Discipline</p> <p>Pupils always supervised while on computer/tablet and never left alone while engaging in online school-work</p>

Use of video/photography/other media to record school events		Harm to pupil by posting images on-line	Parent Guidelines Parent permission sought for the use of images of child
(6) Recruitment of school personnel and Other personnel	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Recruitment of : <ul style="list-style-type: none"> • Teachers • Special Needs Assistants • Ancillary Staff • Outside coaches 	Med	Harm not recognised or reported Harm due to inappropriate relationship and/or communications between pupil(s) and another child or adult	Vetting procedures DES circulars relating to recruitment/vetting Child Safeguarding Statement plus DES procedures made available to all staff New staff will be provided with copy of school's Child Safeguarding Statement All volunteers must be vetted No child is ever left unsupervised by school staff, in areas where visitors or contractors may be working
External speakers	Low	Harm to pupil(s)	Teacher(s) in attendance
Volunteers/parents in school activities	Med	Harm not recognised or reported	Vetting procedures **** clarification required
Student participation in work experience in the school	Low	Harm by student	Teacher(s) in attendance
Student teachers undertaking teacher training placement in the school	Low	Harm by student	Teacher(s) in attendance Child Safeguarding Statement College of Education vetting

In undertaking this risk assessment, the Board of Management has endeavoured to identify, as far as possible, the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified.

While it is not possible to foresee and remove all risks of harm, the school has put in place the procedures / policies listed in this risk assessment to manage and reduce risk to the greatest possible extent.

The risk assessment has been completed by the Board of Management. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: JKM

Date: _____

Signed: 30-9-21

Date: _____

Mary Dwyer

30/09/21